

How to Publish Global Settings

The following article describes how to publish WalkMe Settings. For regular publishing of WalkMe content, please see the dedicated [Publishing article](#).

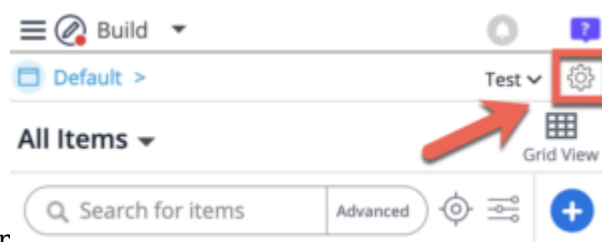
Brief Overview

To keep WalkMe running smoothly, general account settings and other settings are updated regularly, these include changes that are made to the [Menu Organizer](#), any changes that you apply in the [Customize Menu](#), including [changes to the Widget](#) and [custom CSS](#), changes that were applied to the Settings Menu, [global segments](#), and more.

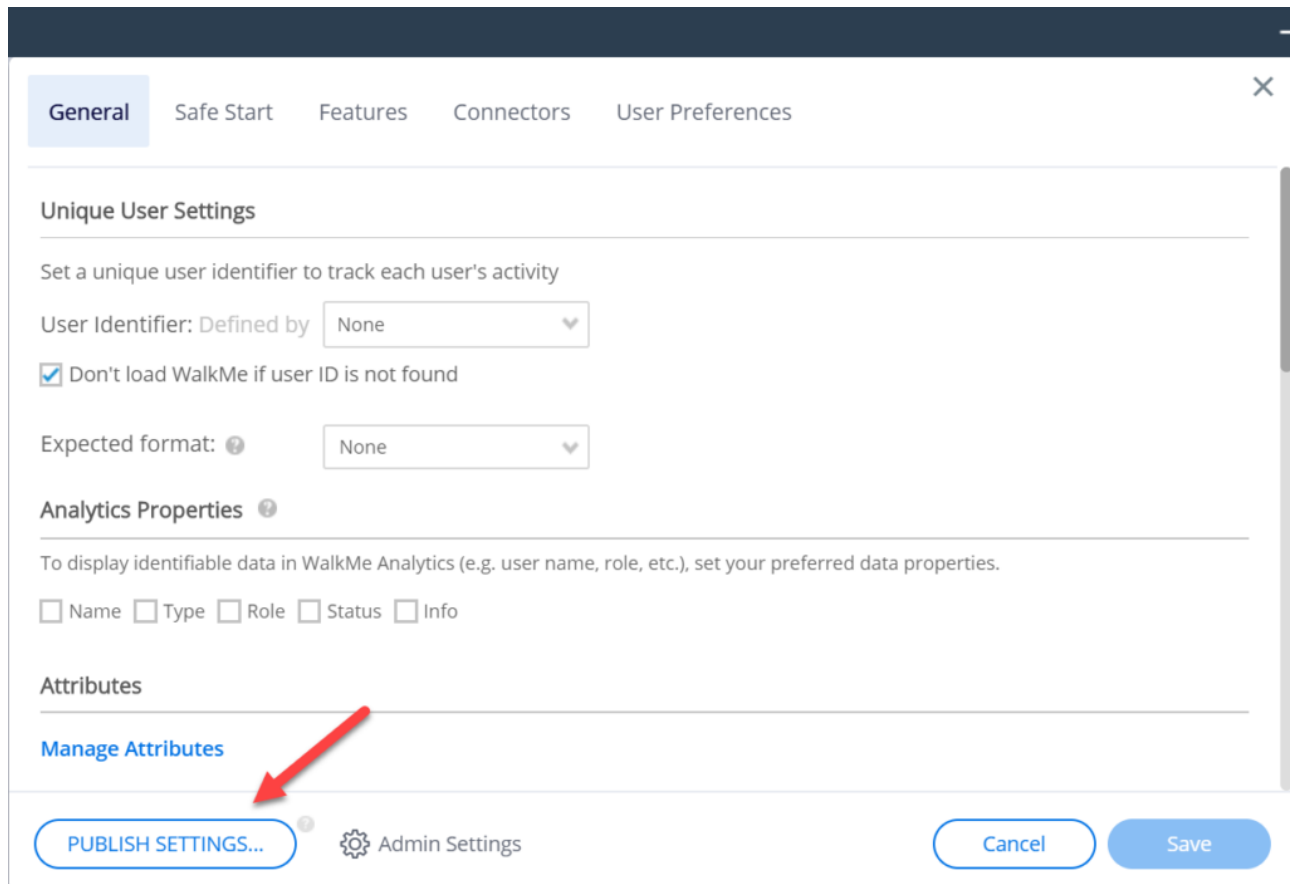
The reason for this is that any change in your account that doesn't relate to a specific WalkMe item will be automatically updated to your environment as soon as you publish any new or existing content. This means that if you've recently applied changes to one of your global segments, and then published an unrelated Walk-Thru, the changes made to your segment will be published as well.

How it Works

To publish your Global Settings, (not actual WalkMe content) follow the instructions below:



1. Open Settings from the Editor
2. Click on "Publish Settings"



General Safe Start Features Connectors User Preferences

Unique User Settings

Set a unique user identifier to track each user's activity

User Identifier: Defined by None

☒ Don't load WalkMe if user ID is not found

Expected format: None

Analytics Properties

To display identifiable data in WalkMe Analytics (e.g. user name, role, etc.), set your preferred data properties.

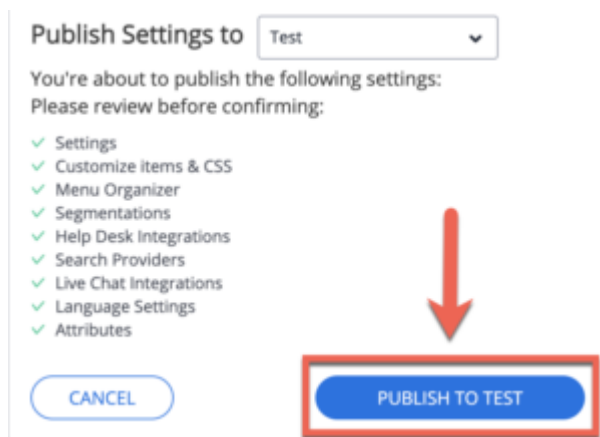
☐ Name ☐ Type ☐ Role ☐ Status ☐ Info

Attributes

[Manage Attributes](#)

PUBLISH SETTINGS... Admin Settings Cancel Save

3. Click **Publish to 'selected environment'**:



Publish Settings to Test

You're about to publish the following settings:
Please review before confirming:

- ✓ Settings
- ✓ Customize items & CSS
- ✓ Menu Organizer
- ✓ Segmentations
- ✓ Help Desk Integrations
- ✓ Search Providers
- ✓ Live Chat Integrations
- ✓ Language Settings
- ✓ Attributes

CANCEL **PUBLISH TO TEST**

Please Note: By default, all Editor users are granted access to Publish settings, but this can be manually disabled. For more information view our [User Management and User Roles article](#).

