

<u>Salesforce Classic to Lightning Migration</u> <u>Guide</u>

Brief Introduction

WalkMe is happy to provide you with guidelines for managing your Salesforce Classic-to-Lightning migration without facing any interruption in the benefits to your digital adoption that WalkMe brings. This guide provides you with a step-list of items that will occur during the migration process, as well as who will perform these steps.

Activating Salesforce Lightning requires additional steps not required in Salesforce Classic. As a result, Lightning requires a new Editor different from the one you were using for Classic. **If you agree to disable Salesforce Classic within three months of activating Salesforce Lightning**, you can replace your Classic Editor with a Lightning Editor for the same number of licenses specified in your original WalkMe agreement free of charge. Otherwise, you must purchase WalkMe for Salesforce Lightning prior to receiving a new Editor.

To initiate the process below, please reach out to your WalkMe contact.

Step-By-Step Migration Process

- 1. WalkMe will create a new WalkMe Editor for Salesforce Lightning;
- 2. WalkMe will enable the Lightning enabler feature;
- 3. WalkMe will add your new Editor to your extension and add regex to indicate when each extension will work;
- 4. You must provide Lightning URLs for Sandbox and Production environments in order for us to update your extension.
- 5. WalkMe will provide the new Editor to you;
- 6. If the Editor is added via the Enterprise feature, you will see the Editor upon your next login;
- 7. You must install the Salesforce Package by following these steps:
- 8. Download the Salesforce Installation Package for your <u>Test</u> and <u>Production</u> Environment;
 - Production: <u>https://login.salesforce.com/packaging/installPackage.apexp?p0=04t0H000001Dytt</u>
 Test:

https://test.salesforce.com/packaging/installPackage.apexp?p0=04t0H000001Dytt

- 9. Log in to Salesforce with your administrator account;
- 10. Select which users can access the WalkMe Setup Page. It is recommended to grant access to



all users;