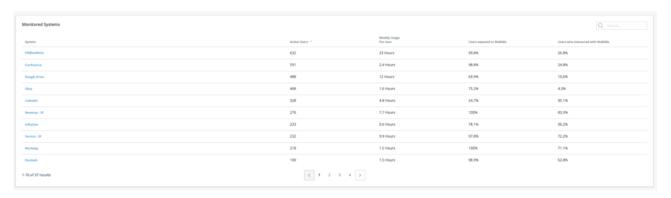


WalkMe for Up-Front Data Gathering

Brief Overview

WalkMe <u>Systems Overview</u> gives you the ability to monitor information for the systems in your Business, even beyond the scope of WalkMe applications.

This can be done by adding an extension for each System you wish to monitor in the Monitored Systems section of Systems Overview.



Steps to Configure Monitored Systems for Systems Overview

Access Systems and the extension set up in the Admin Space on <u>eu-dap.walkme.com</u>, then follow the steps below:

- 1. Create a new system that you want to use to track WalkMe information in the <u>DAP Admin</u> center.
- 2. Impersonate the new system's Editor and assign a <u>unique user ID</u>. You can start with a WalkMe ID, but the numbers may be inflated.
 - It is recommended to use the IDP integration for the user identifier
 - Make sure to publish the Editor settings in Test/Production
- 3. Log in to <u>eu-analytics.walkme.com</u> and assign yourself access to the new System(s) under "<u>User Management</u>".
- 4. When you log in to <u>eu-insights.walkme.com</u>, you will see the <u>Systems Overview</u> with a list of all of the systems and new metrics.
- 5. Optional step: If you're looking to be able to login to the individual system's Insights and see DXA information, then you will need to impersonate the new system's Editor and enable DXA this information is only relevant when you impersonate an individual system in Insights.



Please note:
You can also utilize the new Business Productivity Dashboard as long as the IDP integration is used
for the unique user ID in each system.